

ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT

Time-Place:

Council Chambers  
820 Enfield Street  
Enfield, CT

Date: 02-27-24

7:00 PM Regular Meeting

<https://youtube.com/live/q5OT60oZM0w>

1. Call to Order – 7:00 PM
2. Moment of Silence – Tina LeBlanc
3. Pledge of Allegiance – Tina LeBlanc
4. Fire Evacuation Announcement
5. Roll Call
6. Board Guest(s)
  - a. Registrar of Voters
7. Superintendent's Report
  - a. Student Representative Update
  - b. Read Across America Day
  - c. EPS Update
8. Audiences
9. Board Members' Comments
10. Unfinished Business
  - a. Policy Revisions – Second Readings
11. New Business
  - a. Policy Revisions – First Readings
  - b. Discussion and Action if any Regarding the FY2024-25 Budget
  - c. Discussion and Action if any Regarding the 2024-25 School Calendar
  - d. Action if any, Related to Personnel
12. Board Committee Reports
  - Curriculum Committee
  - Finance, Budget Committee
  - Policy Committee
  - Leadership Committee
  - Joint Facilities Committee
  - JFK Building Committee
  - Joint Security Committee
  - Enfield Mental Health Committee
  - Enfield Cultural Arts
13. Approval of Minutes:
  - Special BOE Meeting Minutes: February 14, 2024
  - Special BOE Meeting Minutes: February 22, 2024
14. Approval of Accounts and Payroll:
15. Correspondence and Communications
16. Executive Session
  - Matter(s) Related to Personnel
17. Adjournment

*Note: Item #11d may be addressed after Item #16.*



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Chris Drezek  
**Re:** Superintendent's Report

- a. **Student Representative Update:** Each of our Enfield High School Student Representatives may have some information or comments to share with the Board regarding events/happenings at EHS.
- b. **Read Across America Day:** STOWE Early Learning Center will celebrate Read Across America Day on Friday, March 1, 2024. Enclosed in your packets is an invitation for Board members to come and read to the students.
- c. **EPS Update:** I will update the Board regarding our schools at this time.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Policy Revisions – Second Readings

Board of Education Members approved a first reading of several policies at their February 14<sup>th</sup> meeting. Tonight they are recommending second and final readings for these policies. Changes from the last meeting were made (see green print). Enclosed in your packets are the four (4) current policies with revisions. These policies have been placed on the website for public input.

**Policy Revisions:**

- Policy #9120 Officers of the Board of Education
- Policy #9132 Standing Committees
- Policy #9323 Construction of the Agenda
- Policy #9325.43 Participation at Board Meeting by Remote Methods

Policy Committee Chair Janet Cushman and/or Policy Committee Liaison Assistant Superintendent Longey can address any Board member questions regarding these recommended policy revisions.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the policy revisions as presented for a Second Reading.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Policy Revisions – First Readings

Policy Committee Members met on February 20<sup>th</sup> and they are recommending first readings for several policies. Enclosed in your packets are five (5) current policies with proposed revisions. These policies have been placed on the website for public input.

**Policy Revisions:**

- Policy #5111 Kindergarten
- Policy #5112 Ages of Attendance/Dropouts
- Policy #9321 Time, Place and Notification of Meetings
- Policy #9325.2 Order of Business and Meeting Conduct
- Policy #9325.3 Meeting/Parliamentary Procedures

Policy Committee Chair Janet Cushman and/or Policy Committee Liaison Assistant Superintendent Longey can address any Board member questions regarding these recommended policy revisions.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the policy revisions as presented for a First Reading.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Discussion and Action if any Regarding the FY2024-25 Budget

Chairwoman Riley will address this item.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the FY2024-25 Budget.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Discussion and Action if any Regarding the 2024-25 School Calendar

Board members received four (4) draft copies for the 2024-25 School Calendar at your last meeting. As a reminder, you previously waived Board Policy #6111 School Calendar(s) at the January 23<sup>rd</sup> meeting which is still in effect. We will attach the school hours on the back of the calendar like we have in the past.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding adopting a school calendar for the 2024-25 school year.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Action if any, Related to Personnel

*Note: This item may be addressed after Item #16 Executive Session*

Chairwoman Riley will address this item.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Matter(s) Related to Personnel.



**Date:** February 27, 2024  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Executive Session

The Board of Education has the need to discuss the following item:

- Matter(s) Related to Personnel

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present, and voting is required. Board members can remain in Council Chambers for the executive session.



Item # 76



**Stowe Early Learning Center is celebrating  
Read Across America Day**

**We are inviting you to be a reader!**

Friday, March 1, 2024

10:00-10:30 (4 Integrated PK AM classrooms)

Or

11:00-11:30 (6 Head Start and 4 PK STEAM classrooms)

Or

12:30-1:00 (4 Integrated PK PM classrooms)

Our distinguished guests will read a story to one of our 14 classrooms.

Please RSVP to Kathy Piccuiro by February 28<sup>th</sup> at  
[kpiccuiro@enfieldschools.org](mailto:kpiccuiro@enfieldschools.org) or 860-253-4744.

You can bring your own book, or we can provide one for you.

We hope you can join us!

ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut

## Bylaws of the Board

9120

## Officers of the Board of Education

~~Chairman~~ *Chairperson* - the ~~Chairman~~ *Chairperson* shall preside at Board meetings.

She/he *Such person* shall perform all duties imposed by statute *and Board Policies*.

She/he *Such person* shall call all special meetings of the Board that she/he *he/she* may deem necessary; and it shall be his/her *his/her* duty to do so upon written request of one-third of the members of the Board.

~~Vice-Chairman~~ *Chairperson* – The ~~Vice-Chairman~~ *Chairperson* shall preside at all meetings of the Board of Education when the ~~Chairman~~ *Chairperson* is not present.

**Secretary** – The Secretary shall be responsible that an accurate record is kept of the actions of the Board; and that there are preserved reports of committees and communications addressed to the Board, reports of the ~~Chairman~~ *Chairperson* of the Board, reports of the Superintendent, and all other Board records for which the Superintendent of Schools is not responsible.

The Secretary shall:

1. Perform all duties imposed by statute *and Board Policies*.
2. In the absence of the ~~Chairman~~ *Chairperson* and ~~Vice-Chairman~~ *Vice Chairperson*, conduct the meeting until a *Chairperson* ~~Chairman~~ pro-tem has been elected.

**Removal** – The ~~Chairman~~ *Chairperson*, ~~Vice-Chairman~~ *Chairperson* or Secretary may be removed from their respective positions by a two-thirds vote (6) of the membership of the whole Board.

Legal Reference: Connecticut General Statutes

10-218 Officers. Meetings.

Chapter IX Department of Education, Section 2: Organization.

Bylaw adopted by the Board: October 24, 2017

Bylaw Revised:

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9132**

**Standing Committees**

The Board of Education shall maintain four Standing Committees as set forth this policy: Leadership, Curriculum, Finance and Budget, and Policy.

**Key Definitions:**

A member of the Board of Education officially appointed to a Standing Committee shall herein be referred to as a Permanent Member.

A member of the Board of Education designated as an alternate to a Standing Committee shall herein be referred to as an Alternate or Alternate Member.

A Political Party shall be defined as an organized caucus of Board of Education members representing a political party officially recognized by the State of Connecticut. Should a candidate be elected to the Board of Education as a petitioning candidate, they shall be considered to be a member of the political party with whom they caucus. Should said Board of Education member not caucus with any particular political party, their party shall be considered Independent *unaffiliated*.

**Standing Committee Composition:**

The Leadership Committee shall be composed of the Chairperson and Vice-Chairperson of the Board of Education. In addition to the Board of Education Chairperson and Vice-Chairperson, Leadership Committee membership shall include no less than one (1) member from each Political Party represented on the Board of Education.

Should the Board of Education be composed of members representing only two (2) Political Parties, the Leadership Committee shall be composed of two (2) Board of Education members from each Political Party.

Should the Board of Education be composed of members representing three (3) or more Political Parties, the Leadership Committee shall be composed of two (2) Board of Education members representing the Political Parties with the most and 2<sup>nd</sup> most representation on the Board of Education. Additionally, the Leadership Committee shall then have in its membership one (1) Board of Education member from any other Political Party represented on the Board of Education.

There shall be no assigned alternates to the Leadership Committee.

Should the Board of Education be composed of members representing only two (2) Political

## **Bylaws of the Board**

### **Standing Committees**

Parties, the Curriculum, Finance and Budget, and Policy Committees shall be composed of three (3) members of the Board of Education with each Political Party having at least one (1) representative on each committee.

Should the Board of Education be composed of members representing three (3) or more Political Parties, the Curriculum, Finance and Budget, and Policy Committees shall be composed of no less than three (3) members and no greater than five (5) members with each Political Party having at least one (1) representative on each Committee.

To the Curriculum, Finance and Budget, and Policy Committees, Alternates may be appointed in a manner described later in this policy.

The Chairperson of the Board of Education shall be an ex officio member of the Curriculum, Finance and Budget, and Policy Committees. Should the Chairperson of the Board of Education be in attendance at a meeting of one of these Standing Committees, the Chairperson of the respective Standing Committee may, at his or her discretion, recognize the Chairperson of the Board of Education as present and voting only if quorum needs to be achieved and if quorum would not be achieved in the absence of such recognition.

### **Quorum**

For each Standing committee *of the Board*, a quorum shall be defined as follows:

~~If the Standing~~ *For each committee of the Board that is composed of two (2) Permanent Members, quorum shall be defined as at least two (2) Permanent Members, Alternates or ex officio members present.*

~~If the Standing~~ *For each committee of the Board that is composed of three (3) or four (4) Permanent Members, quorum shall be defined as at least two (2) Permanent Members, Alternates or ex officio members present.*

~~If the Standing~~ *For each committee of the Board that is composed of five (5) Permanent Members, quorum shall be defined as at least three (3) Permanent Members, Alternates or ex officio members present.*

### **Standing Committee Governance**

Unless separate bylaws have been adopted by a Standing Committee, or where such bylaws are silent, the business and operation of all Standing Committees shall be governed by the rules of parliamentary procedure as defined in the 11<sup>th</sup> Edition Robert's Rules of Order (Newly Revised) *the current edition of Robert's Rules of Order.*

## **Bylaws of the Board**

### **Standing Committees**

#### **Membership Assignments To Standing Committees**

The Chairperson of the Board of Education, subject to approval by a majority vote of Board of Education, shall appoint the required number of Permanent Members to each Standing Committee.

The Chairperson of the Board of Education, subject to approval by a majority vote of the Board of Education, may also appoint Alternates to the Curriculum, Finance and Budget, and Policy Committees. Should alternates be appointed, each Political Party represented on the Board of Education shall have one (1) of its members appointed as an Alternate.

#### **Standing Committee Leadership**

The Chairperson of the Board of Education, subject to approval by a majority vote of the Board of Education, shall appoint the Chairperson of each Standing Committee.

During its first meeting, the Standing Committee shall nominate, from within the ranks of its Permanent Members, and appoint via majority vote, a Committee Secretary. The identity of the Committee Secretary should be provided to the Board of Education by the committee Chairperson as part of their Committee Report during the next scheduled meeting of the Board of Education.

The Chairperson of the Standing Committee shall preside over all meetings of the Standing Committee. Should the Chairperson of the Standing Committee be absent, the Secretary shall preside over meetings. Should both the Chairperson and Secretary of the Standing Committee be absent, the Board of Education member present with the most seniority on the Board of Education shall preside over the meeting.

#### **Order of Membership Recognition**

The total number of voting members at any meeting of a Standing Committee shall not exceed the number of Permanent Members assigned to that Committee.

For the purpose of establishing quorum and for the purpose of the determination of voting rights at a meeting of a Standing Committee, Permanent Members of said Standing Committee shall have priority.

Should a Permanent Member of a Standing Committee not be in attendance, the Chairperson of the Standing Committee shall recognize an Alternate as present and as a voting member for that specific meeting. The recognized Alternate shall be of the same Political Party as that of the absent Permanent Member.

## **Bylaws of the Board**

### **Standing Committees**

#### **Order of Membership Recognition** (continued)

Should the Chairperson of the Board of Education be present for a meeting of a Standing Committee, and should insufficient Permanent Members and Alternates be present to establish quorum, the Chairperson of the Standing Committee may then recognize the Chairperson of the Board of Education as present and as a voting member for that specific meeting.

#### **Special and Advisory Committees**

Should the need for a special and/or advisory committee arise, the Chairperson of the Board of Education may create such a committee and shall appoint Board of Education members to serve as Permanent and Alternate members on any such committee. Said Committee creation and membership appointments shall be subject to approval by a majority vote of the Board of Education. Committees considered special or advisory, will receive their duties at the time of creation and appointment and the committee shall be considered dissolved when its final report has been made to the Board and/or upon being dissolved by a majority vote of the Board of Education.

#### **Remote Attendance**

Standing Committees as well as Special and Advisory Committees (herein referred to in this section as Committees) of the Board of Education may meet in person, telephonically or by means of virtual meeting technology. The means by which a Committee meets shall be determined upon setting the agenda for a particular meeting. *Participation at committee meetings by remote methods shall be consistent with Board Bylaw #9325.43 Participation at Board Meeting by Remote Methods.*

~~Should a meeting take place in person, Permanent Members of a Committee shall be permitted to attend up to four (4) meetings of a given Committee per term year via telephonic means or by means of virtual meeting technology. As their participation, may be necessary to establish quorum, this limitation shall not apply to Alternate or ex-officio members of the Committee.~~

~~Should a Committee meeting take place in person, quorum need not be established prior to a Permanent, Alternate or ex-officio member attending via telephonic means or by means of virtual meeting technology.~~

~~A Term Year shall be defined as one (1) calendar year beginning on the first date of the current Board of Education term ending 365 days later (or 366 days later if the term year coincides with a leap year).~~

## **Bylaws of the Board**

### **Standing Committees**

#### **Committee Reports to the Board of Education**

It shall be the responsibility of the Standing Committee's Chairperson to present regular reports on committee activities to the full Board of Education and to bring to the Board of Education any items requiring official actions.

#### **Other Provisions**

The Board of Education shall act as a committee of the whole in final consideration of all matters except where otherwise authorized by law.

All Committees of the Board of Education (Standing, Special or Advisory) shall follow the provision of the Freedom of Information Act as required by statute.

#### **Overriding Committee Membership Requirements**

The Political Party representation requirements in the assignment of Permanent Members and Alternates to Standing Committees, as described in the policy, may be overridden by two-thirds (2/3) majority vote of the Board of Education. Should such an override occur, the Chairperson of the Board of Education may, at his or her discretion, assign Permanent Members and Alternates where allowed, to all Standing Committees subject to approval by a majority vote of the Board of Education.

#### **Leadership Committee**

The Chairperson of the Board shall be the Chairperson of the Leadership Committee and shall appoint a secretary. The Superintendent shall be the Leadership Cabinet liaison to the committee. The minutes of the meetings of the Leadership Committee shall be distributed promptly after each meeting to every member of the Board. At each meeting of the Board, the proceedings and action taken by the Leadership Committee since the last meeting of the Board shall be reported to the Board.

This committee will provide input to the Board of Education Chairperson and the Superintendent on the construction of Board meeting agendas. The committee shall advise the school administration on personnel policy development and shall assist the administration when appropriate in interviewing applicants for administrative vacancies.

Other responsibilities may include:

1. Recommends an evaluation system for various categories of personnel;
2. Implements the Superintendent's evaluation program;
3. Appoints the Chairpersons of the negotiating teams;

## **Bylaws of the Board**

### **Standing Committees**

#### **Leadership Committee** (continued)

4. Recommends salary annually for the supervisory and confidential personnel;
5. Reviews staffing requirements periodically;
6. Reviews position descriptions and functional requirements periodically;
7. Acts as the initial Board contact on all personnel and grievance matters;
8. Represents the Board in liaison sessions with the faculty and bargaining units;
9. Recommends action to the entire Board that the committee deems appropriate for the Board to consider.

#### **Curriculum Committee**

Chief Academic Officer shall be the Leadership Cabinet liaison to the committee. This committee shall consider and make recommendations concerning the District's Board policies of education and research. This committee reviews major areas of curriculum development, regular/special education services, student assessment, long-term program review and program revisions. Committee members consider the Board's priorities in curriculum areas. The committee reports its findings to the Board and suggests programs and policy modifications that may be appropriate in curriculum and program areas. New program activities undertaken by the district, the implementation of new curricula, or the piloting of new programs would be topics of particular interest. The committee shall review research on the curriculum and program changes and report its recommendations to the Board. The committee shall review proposals concerning student courses, ensure the Board's familiarity with district educational programs, monitor achievements and cause the evaluation of education programs.

Other responsibilities may include:

1. Conduct or coordinates curriculum studies undertaken by the Board;
2. Periodically reports to the Board on the status of the curriculum and suggest area in need of study;
3. Periodically studies and reports on student progress and on standardized test results;
4. Review and recommends textbook usage;
5. Evaluates curriculum in view of school population trends;
6. Recommends budget changes in view of curriculum developments;
7. Assumes like responsibilities for extra-curricular and co-curricular activities.

#### **Finance, *and* Budget Committee**

The Chief Finance Officer of the District shall be the Leadership Cabinet liaison to the committee. This committee shall be concerned with the preparation of the budget and periodic reviews of the actual expenditures as compared to the budget. The committee works with the Superintendent of Schools in developing a recommended budget for the Board. As such, the



## **Bylaws of the Board**

### **Standing Committees**

#### **Finance, ~~and~~ Budget Committee** (continue)

committee reviews the budget development process, analyzes the budget document and makes public presentations as necessary. The committee shall offer recommendations regarding accounting procedures and alternative expense saving suggestions. The committee will ensure an audit annually and report to the Board of Education when it is completed. The committee shall monitor the fiscal activities of the school district, including reviewing the monthly financial statement and annual end of year transfer report, and shall review and make recommendations concerning the annual audit and recommend annual budget guidelines and priorities.

Other responsibilities may include:

1. Recommends special internal audit needs;
2. Reviews and reports on accounting and purchasing procedures;
3. Recommends the annual budget schedule and parameters;
4. Represents the Board during the various budget preparation stages.

#### **Policy Committee**

The Assistant Superintendent shall be the Leadership Cabinet liaison to the committee. This committee shall review all Board policies and By-Laws to identify areas needing update for conformity with changes in local, state and federal law. All other standing committees shall recommend policy changes when appropriate to the Policy Standing Committee for advancement to the entire Board for consideration and adoption.

Legal Reference: Connecticut General Statutes  
1-200 through 1-241 of the Freedom of Information Act.  
1-200 Definitions.  
1-225 Meetings of government agencies to be public.

Bylaw adopted by the Board: October 24, 2017  
Bylaw Revised: June 23, 2020  
Bylaw Revised:

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9323**

**Construction of the Agenda**

The Superintendent in cooperation with the Chairperson of the Board of Education shall prepare an agenda for each ~~regular~~ meeting. Any member of the Board of Education may ~~call~~ *contact* the Superintendent and request any item to be placed on the agenda no later than 72 hours prior to the legally required public posting of the agenda. Any business not included on the filed agenda for a regular meeting may be added to the agenda, considered, and acted upon if there is an affirmative vote of 2/3 of the members of the Board present and voting. *No business may be added to agenda of any special or emergency meeting once posted, however, an amended agenda may be possible should such amended agenda comply with the legally required public posting timeline.*

**Posting of the Agenda**

At least 24 hours prior to the time of the regular meeting, the agenda shall be posted in the Board room of the District, in each school in a place readily available to parents, teachers and the general public, in the Office of the Town/City Clerk, posted on the District's Internet website, and shall be filed in the Superintendent's office.

Legal Reference: Connecticut General Statutes

1-225 Meetings of government agencies to be public. (as amended by PA 07-213)

Bylaw adopted by the Board: October 24, 2017  
Bylaw Revised:

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9325.43**

**Participation at Board Meetings by Remote Methods**

Provided a quorum is physically present, a Board member may participate in a meeting by video or audio conference if they are prevented from physically attending because of:

1. Employment or district business;
2. A time sensitive or other urgent situation; or
3. Personal/family vacation;
4. *Sickness;*
5. *Physical Disability;*
6. *Active service in the Armed Forces of the United States.*

If a member wishes to participate in a meeting by ~~video or audio~~ *remote methods*, ~~he or she~~ *such person* must ~~notify the Recording Secretary or~~ *make reasonable effort to notify the Board Chairperson and the Superintendent* at least 24 hours before the meeting ~~unless advance notice is impractical.~~ The Recording Secretary or Superintendent, *or their designee* will inform the Board Chairman and will make the appropriate arrangements.

~~Approval to remotely participate with less than 24 hours advanced notice will be granted solely by the Board Chairman, or in the Chairman's absence, by the Vice Chairman. Any member may remotely participate in up to four (4) meetings per calendar year; additional requests will be refused.~~ A Board member who participates in a meeting remotely, as provided in this policy, may participate in all aspects of the Board meeting including voting on any items. Any meeting *of the full Board* with a member participating remotely must be chaired by a physically present officer of the Board (Chairman, Vice Chairman or Secretary of the Enfield Board of Education).

Any modifications to this policy will require a majority vote of the Board.

Legal Reference: Connecticut General Statutes  
1-225 Meetings of government agencies, as amended by June 11 Special Session, PA 08-3.  
Freedom of Information Commission Advisory Opinion #41 (April 9, 1980).

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9325.43**

**Participation at Board Meetings by Remote Methods**

Legal Reference: Connecticut General Statutes (continued)

**AN ACT CONCERNING REMOTE MEETINGS UNDER THE  
FREEDOM OF INFORMATION ACT, Public Act 22-3**

Bylaw adopted by the Board: October 24, 2017

Bylaw Revised:

**ENFIELD PUBLIC SCHOOLS**  
**Enfield, Connecticut**

**Students**

**P5111**

**Age of Initial Entrance into the School System**

**Kindergarten**

To be eligible for entrance into kindergarten at the opening of school in September of any year, a child must be five years of age on or before ~~January 1<sup>st</sup>~~ *the first day of September, effective July 1, 2024* of that school year. *Exception to this policy will be in accordance with Board Policy #5112 Ages of Attendance/Dropouts.*

Legal Reference: Connecticut General Statutes  
 10-15 Towns to maintain schools  
 10-15c Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247  
 10-76a - 10-76g re special education  
 10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) - as amended by PA 98-243, PA 00-157 and PA 09-6 (September Special Session)  
 10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.  
 10-220h Transfer of student records, as amended.  
 P.A. 11-115 An Act Concerning Juvenile Reentry and Education  
 10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils  
 10-233c Suspension of pupils  
 10-233d Expulsion of pupils  
 10-233k Notification of school officials of potentially dangerous students. (as amended by PA 01-176)  
 10-261 Definitions  
 State Board of Education Regulations  
 10-76a-1 General definitions (c) (d) (q) (t)  
 10-76d-7 Admission of student requiring special education (referral)  
 10-204a Required immunizations (as amended by PA 98-243)  
 McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.  
*Plyler vs. Doe*, 457 U.S. 202 (1982)

**Policy Amended: March 25, 1997**  
**Policy Reviewed: September 22, 2009**  
**Policy Adopted: February 23, 2021**  
**Policy Revised:**

ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut

Students

P5112

Ages of Attendance/Dropouts

In accordance with Connecticut General Statute 10-186, the Enfield Board of Education shall provide education for all persons, residing in the District five (5) years of age and older, *who reach* having attained age five (5) on or before the first (1) day of ~~January~~ *September (effective July 1, 2024)* of any school year, and under twenty-one (21) *(age twenty-two for special education students)* years of age who is not a graduate of a high school or vocational school, except as provided in Connecticut General Statutes 10-233c and 10-233d. ~~for purposes of establishing the residency of a child of a member of the armed forces, as defined in Connecticut General Statute 27-103, and who is seeking enrollment in a district school, in which such child is not yet a resident, the Board shall accept the military orders directing such member to Connecticut or any other documents from the armed forces indicating the transfer of such member to Connecticut as proof of residency in the District.~~

Additionally, according to Connecticut General Statute 10-76d (b2), special education will be provided for children who have attained the age of three (3) and who have been identified as being in need of special education, and whose educational potential will be irreparable diminished without special education. *If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.*

Parents and those who have the control of children five (5) years of age and over and under eighteen (18) years of age, are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. *For the school year commencing July 1, 2023 and each school year thereafter, a student who is eighteen years of age or older may withdraw from school.* Students under age eighteen (18) are subject to mandatory attendance laws unless they are at least seventeen (17) and their parent/guardian, or other person having control of a child, consents to such child's ~~removal~~ *withdrawal* from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor, *school counselor* or school administrator of the school that the District has provided the parent or person with information on the educational opportunities options available in the school system and in the community, *and the parent or guardian that the child will be enrolled in an adult education program upon the child's withdrawal from school.*

***Enrollment***

The enrollment process shall be focused on obtaining only the information deemed necessary to establish residency and age. The District shall not request other information as a condition of enrollment or state in its policies or on its websites or otherwise, that other information is required to enroll children. The District shall immediately enroll a homeless child and allow

## **Students**

### **Ages of Attendance/Dropouts**

#### ***Enrollment (continued)***

such student to attend school even if the student is unable to produce records normally required for enrollment. Additional data collection may occur, but it must be completed in such a manner that does not interfere with the enrollment of a child in school.

*Each child entering the District schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. Other documents that may be accepted as proof of a child's age include, but are not limited to, a photocopy of a birth certificate, earlier school records, state-issued identification document, driver's license or passport, parent's affidavit or unsworn statement as to a child's age, physician's certificate verifying a child's age, or immunization records.*

*If the parents or guardians of any children are unable to pay for such immunizations and/or physicals, the expense of such immunizations and/or physicals shall on the recommendation of the Board, be paid by the Town. Proof of domicile may also be requested by the Building Principal.*

The parent or person having control of a child five (5) years of age shall have the option of not sending the child to school until the child is six (6) years of age *by December 31<sup>st</sup> of any school year*. The parent or person having control of a child six (6) years of age shall have the option of not sending the child to school until the child is seven (7) years of age *by December 31<sup>st</sup> of any school year*.

#### ***Residency***

The District when determining residency, shall not request documentation of citizenship or immigration status of a child or the child's parents/guardians. The Board believes such documentation is not relevant to establishing residency.

In the establishment of residency, the Board will accept such documentation as, but not limited to, a lease agreement, mortgage document, property tax record, rent receipt, homeowners insurance, current utility bill, current proof of government benefits, CT driver's license, automobile registration of insurance. An Affidavit of Residence, properly executed, shall also be acceptable.

*For purposes of establishing the residency of a child of a member of the armed forces, as defined in C.G.S. 27-103, and who is seeking enrollment in a district school, in which such child is not yet a resident, the Board shall accept the military orders directing such member to Connecticut or any other documents from the armed forces indicating the transfer of such member to Connecticut as proof of residency in the District.*

The above requirements are not to serve as barriers to immediate enrollment of students, designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA)

## **Students**

### **Ages of Attendance/Dropouts**

#### ***Residency (continued)***

and the McKinney-Vento Act as amended by the ESSA. The District shall work with the local child welfare agency, the school last attended, or other relevant agencies to obtain necessary enrollment documentation. The District shall immediately enroll a homeless student and allow such student to attend school even if the student is unable to produce records normally required for enrollment.

The parent/guardian of any child who is denied admission to the District's schools, or an unaccompanied minor, a student eighteen (18) years of age or older, a homeless child or youth or an unaccompanied youth who is denied schooling on the basis of residency, or an agent or officer charged with the enforcement of the laws concerning attendance at school may request, in writing, a hearing by the Board of Education.

The parent or person shall exercise such option by personally appearing at the school district office and signing an option form. The District shall provide the parent or person with information on the educational opportunities available in the school system.

A child who has attained the age of seventeen (17) and who has voluntarily terminated enrollment with parental consent in the district's schools and subsequently seeks readmission may be denied readmission for up to ninety (90) school days from the date of such termination, unless such child seeks readmission to the District not later than ten (10) school days after such termination in which case the Board shall provide school accommodations to such child not later than three (3) school days after such child seeks readmission.

~~A child who has attained the age of nineteen (19) or older may be placed in an alternative school program or other suitable educational program if he/she cannot acquire a sufficient number of credits for graduation by age twenty-one (21).~~

#### ***Dropouts***

*The Board direct the Administration to propose programs and initiatives to mitigate drop out, including, but not limited to, online credit recovery programs.*

*Any student who seeks to drop out of school shall be referred immediately to a guidance counselor or school administrator. The student, eighteen (18) years of age or younger, must present to the guidance counselor or administrator the required written parental consent of his/her/their withdrawal. If the student is at or above the age of majority no such parental consent shall be sought. A student under age eighteen (18) shall not be allowed to withdraw who has not presented such parental consent.*

#### ***Alternative School Placement***



## **Students**

### Ages of Attendance

#### *Alternative School Placement (continued)*

*Children who have attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.*

- (cf. 511 – Admission/Placement)
- (cf. 5118.1 – Homeless Students)
- (cf. 5118.3 – Children in Foster Care)
- (cd.5112 – Ages of Attendance)
- (cf. 6146 – Graduation Requirements)

Legal Reference: Connecticut General Statutes  
4-176e to 4-180a Agency hearings  
4-181a Contested cases. Reconsideration. Modifications.  
10-15 Towns to maintain schools  
10-15c Discrimination in public schools prohibited. School attendance by five-year-old's  
10-76a - 10-76g re special education  
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) as amended by PA 98-243, PA 00-157, and PA 09-6 (September Special Session) and P.A. 18-15)  
10-186 Duties of local and regional boards of education re school attendance. Hearings. (Amended by PA 19-179 and P.A. 21-86)  
P.A. 19-179 An Act Concerning Homeless Students: Access to Education Appeals to State Board. Establishment of Hearing Board  
P.A. 21-86 An Act Concerning the Enrollment of Children of Members of the Armed Forces in Public Schools and the Establishment of a Purple Star School Program  
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils  
10-233c Suspension of pupils  
10-233d Expulsion of pupils  
State Board of Education Regulations  
10-76a -1 General definitions (c)(d)(q)(t)  
P.A. 19-179 An Act concerning Homeless Students' Access to Education "Guidance for Connecticut School Districts: Enrollment Process and Practice," State Department of Education, December 2019  
McKinney-Vento Homeless Assistance Act (PL 107-110 Sec. 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95  
Federal Register: McKinney-Vento Education for Homeless Children & Youths Program, Vol. 81 No. 52, 3/17/2016

**Policy Adopted:** February 23, 2021  
**Policy Revised:** March 8, 2022  
**Policy Revised:**

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**ACKNOWLEDGMENT OF OPTION TO EXEMPT ATTENDANCE OF  
CHILD FIVE OR SIX YEARS OF AGE FROM SCHOOL**

Pursuant to Section 10-184 of the Connecticut General Statutes,

I \_\_\_\_\_, of \_\_\_\_\_  
*Name of Parent, Guardian or Other* *Address*

the parent, guardian or other person charged with the care of the following minor child

\_\_\_\_\_, of \_\_\_\_\_ who was  
*Name of Child* *Address*

born on \_\_\_\_\_ do hereby choose not to send my child to public  
*Date*

school during the \_\_\_\_\_.  
*School Year*

Furthermore, before signing this form, a representative of the \_\_\_\_\_  
*Name of District*

school district met with me and provided me with information concerning the educational opportunities and school accommodations available in the school system.

ACKNOWLEDGED BY:

\_\_\_\_\_  
*Signature of Parent, Guardian or Other*

\_\_\_\_\_  
*Date*

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**ACKNOWLEDGMENT OF OPTION TO WITHDRAW CHILD  
SEVENTEEN YEARS OF AGE FROM SCHOOL**

Pursuant to Section 10-184 of the Connecticut General Statutes,

I \_\_\_\_\_, of \_\_\_\_\_  
*Name of Parent, Guardian or Other* *Address*

the parent, guardian or other person charged with the care of the following minor child

\_\_\_\_\_, of \_\_\_\_\_  
*Name Child* *Address*

born on \_\_\_\_\_ do hereby elect to withdraw from public school.  
*Date of birth*

Furthermore, before signing this form, a representative of the \_\_\_\_\_  
*Name of District*

school district met with me and provided me with information concerning the educational options available in the school system and the community.

**ATTESTMENT BY:**

\_\_\_\_\_  
*Signature of School Counselor* *Date*

**OR**

\_\_\_\_\_  
*Signature of School Administrator* *Date*

**ACKNOWLEDGED BY:**

\_\_\_\_\_  
*Signature of Parent, Guardian or Other* *Date*

*A child seventeen years of age or older who voluntarily terminates enrollment in a school district and subsequently seeks readmission, the local or regional board of education for the school district may deny school accommodations to the child for up to ninety school days from the date of such termination. Unless the child seeks readmission to the school district not later than ten school days after the termination in which case the board shall provide school accommodations to the child not later than three school days after the child seeks readmission.*

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9321**

**Time, Place and Notification of Meetings**

**Regular Meetings of the Board** – Regular meetings of the Board shall be held on the second and fourth Tuesday of each month at 7:00 PM except for the following months:

December - Second Tuesday only  
July – Second Tuesday only  
August – Fourth Tuesday only

**Special Meetings of the Board** – Special meetings shall be called by the Chairperson upon a written request of one-third of the members or whenever deemed necessary by the Chairperson. Written notice of all special meetings shall be given to the members of the Board at least 24 hours previous to the time stated for the meeting to convene. Said notice shall indicate the purpose of such special meetings; and no other business shall be transacted at such meetings except upon the unanimous vote of the whole Board.

Special meetings are to be held on other days of the week (other than Mondays) so as not to conflict with Town council meetings.

**Adjournment of Meetings** – Meetings shall adjourn no later than ~~11:00~~ **10:00** PM. Extensions in time of adjournment may occur should two-thirds of the members present so approve (in the event five members are in attendance, it will be necessary to have 4 affirmative votes for an extension in time of adjournment; if seven members are in attendance, it will be necessary to have five affirmative votes).

Legal Reference: Connecticut General Statutes  
1-200 (2) Definitions. “Meeting”  
1-206 Denial of access to public records or meetings.  
1-225 Meetings of government agencies to be public, as amended by June 11 Special Session, PA 08-3.  
1-227 Mailing of notice of meetings to persons filing written request.  
1-228 Adjournment of meetings. Notice.  
1-229 Continued hearings. Notice.  
1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.  
10-218 Officers. Meetings.

**Bylaw adopted by the Board: October 24, 2017**  
**Revised: May 9, 2023**  
**Revised:**

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9325.2**

**Order of Business and Meeting Conduct**

This policy generally describes the items to be discussed and actions to be taken at Board Meetings. The sequence of the agenda is defined below:

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Fire Evacuation Announcement
5. Roll Call
6. Board Guests
7. Superintendent's Reports
8. Audiences
9. Board Members' Comments
10. Unfinished Business
11. New Business
12. Board Committee Reports
13. **Liaison Reports**
14. Approval of Minutes
15. Approval of Accounts and Payroll
16. Correspondence & Board Communications
17. Executive Session
18. Adjournment

**Type of Meeting**

Define whether this is a regularly scheduled meeting where agenda items can be added; a special meeting where, according to the Freedom of Information Commission only items listed on the agenda may be discussed; or an Emergency meeting where only those items listed on the agenda may be discussed.

**Place of Meeting**

~~Self-explanatory.~~ *Location or method of meeting.*

**1. Call to Order:**

The Chair declares the meeting started.

**2. Moment of Silence:**

A moment of silence lacks any specific religious formulation, and therefore it will be presented as a way of creating reflection and respect without endorsing any particular religion.

**3. Pledge of Allegiance:**

~~Self-explanatory.~~ *All individuals in attendance are invited to recite the Pledge of Allegiance.*

## **Bylaws of the Board**

### Order of Business and Meeting Conduct (continued)

- 4. Fire Evacuation Announcement:** A fire/safety announcement must be made after the meetings *is* called to order. This is required for any public meetings held per fire regulations.
- 5. Roll Call:** ~~Self-explanatory.~~ *Recording Secretary conducts attendance.*
- 6. Board Guests:** The Board will receive invited guests (individuals and/or groups) who have been invited to attend the meeting by the Board. These invitations may be related to recognition awards, presentations to the Board, or consultant reports to the Board.
- 7. Superintendents' Report:** During this portion of the meeting, the Superintendent or his/her designee will report to the Board items listed on the agenda or of interest concerning the school system or education in general.
- 8. Audience:** ~~During this period any resident or taxpayer of Enfield, employee of the Board, or Citizen with an interest in our school system may address the Board on issues concerning the school. When addressing the Board, the member of the audience will state their name and address; refrain from making personal attacks on individuals. Since the Board meetings are held to conduct the Boards' business in public, and are not meetings with the public, the Chair, acting on behalf of the Board, has the right to limit the overall length of time devoted to the audience participation, and/or the length of time individuals may spend when addressing the Board.~~  
*Board meetings are held to conduct the Boards' business in public and are not meetings with the public. Nevertheless, the Board does welcome public comment as it represents an opportunity for the public to express views to the Board on matters within the Board's authority. Any resident or taxpayer of Enfield, employee of the Board, or stakeholder in our school system may address the Board here. Those who wish to speak will be requested to sign in prior to this period of the meeting. In order to move efficiently and maintain proper decorum, the following conditions apply:*

## Bylaws of the Board

### Order of Business and Meeting Conduct (continued)

- a) All speakers must identify themselves by full legal name and their relationship to the district. Four (4) minutes will be allotted to each speaker.*
- b) While it is not the Board's intent to stifle public comment, speakers are expected to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by their comments.*
- c) No disorderly conduct shall be permitted at any Board meetings. Persistence in this type of manner shall be grounds for summary termination, by the chairperson, of that person's privilege of address.*
- d) No oral presentation shall include charges or complaints against any specific employee or student of Enfield Public Schools regardless of whether the person is identified in the presentation by name or by another unique reference that tends to identify an individual. All charges or complaints shall be submitted as outlined in Board Policy #1312 (Public Complaints).*
- e) This portion of the meeting will be limited to one (1) hour unless extended by majority vote of the Board.*

#### **9. Board Members' Comments:**

During this portion of the meeting any Board Member may bring up verbal communications they have received, communicate ideas or concerns to other Board Members of *and/or* the Administration, or any one member may request that an item be placed on a future agenda for reaction by the Administration and/or discussion by the Board. With the permission

of the Chair, the Superintendent, or designee, may answer Board Members' questions and/or concerns. *In order to move efficiently and maintain proper decorum, Board Members shall:*



## Bylaws of the Board

### Order of Business and Meeting Conduct (continued)

- a) *speak when recognized,*
- b) *not interrupt each other or engage in disruptive side conversations,*
- c) *minimize unnecessary repetition,*
- d) *speak respectfully,*
- e) *address agenda/committee items under their specific agenda item only,*
- f) *value equal time and participation of all Board Members.*

#### 10. Unfinished Business:

In this portion of the meeting those agenda items left over from previous meetings are discussed and/or acted upon.

#### 11. New Business:

In this portion of the meeting new items to be discussed and/or acted upon are handled. *Additional items may be added to regular meetings as prescribed by Board Policy #9323 (Construction of the Agenda).*

#### 12. Board Committee Reports:

During this portion of the meeting *each Chairperson or designee of each* Committees of the Board ~~on various committees~~ will report on the significant activities of these committees. When a Board Committee submits their final report to the Board during this portion of the meeting, the report may be discussed during this time, and the Board may act to accept or reject the report during this portion of the meeting. *Unless extended by majority vote of the Board, each individual committee shall be allotted fifteen (15) minutes to make their report.*

#### 13. Liaison Reports:

*During this portion of the meeting, liaisons to the various district facilities and organizations will offer a brief report on the significant activities of these groups.*

#### 14. Approval of Minutes:

~~See: Approval of Minutes in Policy.~~ *The Board acts on the minutes of prior meeting(s) as outlined in Board Policy #9326 (Minutes).*

#### 15. Approval of Accounts and Payroll:

During this portion of the *meeting, the* Board's Finance Committee reports on the amount of expenditures during previous periods and the Board acts upon this report.

## **Bylaws of the Board**

### **Order of Business and Meeting Conduct** (continued)

**16. Correspondence and Board Communications:**

The Secretary reads, or highlights letters and petitions received by the Board or members of the Board that are of general interest to the community.

**17. Executive Session:**

During this portion of the meeting only the Board and those individuals the Board requests to attend are present. Only those matters listed on the agenda and permitted by the Freedom of Information Act (i.e., personnel, negotiations, pending litigation, real estate, etc.) are discussed.

**18. Adjournment:**

The End of the Meeting. This will be no later than ~~11:00 PM~~ *10:00 PM (local time)* unless the Board is in Executive Session or ~~six members of the Board~~ *vote to extend the meeting by majority vote.*

Procedural issues not defined in this, or other Board Policies will be determine by Federal, State or Local Statutes if addressed there or *the most current edition of* Robert's Rules of Order.

**Bylaw adopted by the Board:** October 24, 2017  
**Policy Revised:** March 16, 2023  
**Policy Revised:** May 9, 2023  
**Policy Revised:**

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**Bylaws of the Board**

**9325.3**

**Meeting/Parliamentary Procedures**

All Board meetings will be conducted according to parliamentary procedure detailed in the *current edition of* Robert's Rules of Order except as modified below:

**Recognition of Members**

Board members are not required to “rise” from their seats to obtain the floor. A member wishing to speak may simply address the Chair and ask for recognition.

**Approval of Minutes**

Rules requiring the reading of minutes are permanently suspended. Approval of the minutes requires the Chair to inquire whether members have additions or corrections to the subject minutes. If none are forthcoming, the Chair asks for a motion to accept the minutes. If there are corrections and/or additions, the motion is made to accept the minutes as changed. The motion is seconded and a vote taken (~~See Voice Vote~~ *Other Methods of Voting* below)

**Roll Call Vote**

Board minutes shall reflect how each member votes on each motion. All motions, except those noted below, will be decided by roll call vote. At the appropriate time for voting, the Chair directs the recording clerk to call the roll. Each member shall clearly respond “yes” “no” or “abstain” to register his/her vote. At the conclusion, the Recording Clerk will announce the result.

~~Voice Vote~~ *Other Methods of Voting*

~~Voice vote~~ *Other methods of voting, such as a simple voice vote or by show of hands* shall suffice for the following routine motions:

1. to accept minutes;
2. to accept the reports of accounts and payroll;
3. to recess;
4. to go into executive session;
5. to adjourn the meeting; and
6. to add agenda items.

In each of these actions, the Chair will comply with parliamentary procedure and at the appropriate time call for a ~~voice~~ vote *and determine which method will be used*. The **Chairperson shall announce the result and the** Recording Clerk will record *each* members' votes.

## **Bylaws of the Board**

### **Meeting/Parliamentary Procedures**

Legal Reference: Connecticut General Statutes  
1-200 Definitions.  
1-206 Denial of access of public records or meetings. Notice Appeal.  
1-210 Access to public records.  
1-226 Recording, broadcasting or photographing meetings.  
19a-342 Smoking prohibited in certain places. Signed required. Penalty.  
1-231 Executive sessions.  
1-232 Conduct of meetings (re disturbances).  
10-224 Duties of the Secretary.

**Bylaw adopted by the Board: October 24, 2017**  
**Policy Revised:**



Item #11c

# DRAFT - #1

## Enfield Public Schools 2024/2025 School Calendar

Website: [www.enfieldschools.org](http://www.enfieldschools.org)  
School Information Line - 860-253-5170

	AUGUST - 0 Days							SEPTEMBER - 20 Days								
	s	m	t	w	th	f	s	s	m	t	w	th	f	s		
<27, 28 & 29> Staff PL - NS 30 - NS					1	2	3	1	{2}	*3*	4	5	6	7	{2} Labor Day - NS *3* First Day of School 25> PK-12 Early Rel. & Staff PL	
	4	5	6	7	8	9	10	8	9	10	11	12	13	14		
	11	12	13	14	15	16	17	15	16	17	18	19	20	21		
	18	19	20	21	22	23	24	22	23	24	25>	26	27	28		
	25	26	<27>	<28>	<29>	30	31	29	30							
{14} Columbus Day - NS <15> Staff PL - NS 30> PK-12 Early Rel/PK-5 Staff PL JFK & EHS Afternoon Conf.	OCTOBER - 21 Days							NOVEMBER - 17 Days							<5> Election Day & Staff PL - NS 7 JFK Evening Conf. {11} Veteran's Day Observed - NS 13> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf. 14 EHS Evening Conf. 18> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf. 27> PK-12 Early Rel. Day [28 - 29] Thanksgiving Break - NS	
	s	m	t	w	th	f	s	s	m	t	w	th	f	s		
			1	2	3	4	5			<5>	6	7	8	9		
	6	7	8	9	10	11	12	3	4	{11}	12	13>	14	15	16	
	13	{14}	<15>	16	17	18	19	10	{11}	12	13>	14	15	16		
	20	21	22	23	24	25	26	17	18>	19	20	21	22	23		
	27	28	29	30>	31			24	25	26	27>	[28]	[29]	30		
4> PK-12 Early Rel. & Staff PL 23> PK-12 Early Rel. Day [24] Winter Vac. - NS {25} Christmas Day - NS [26-31] Winter Vac. - NS	DECEMBER - 16 Days							JANUARY - 21 Days							{1} New Years Day - NS {20} MLK Day - NS 29> PK-12 Early Rel. & Staff PL	
	s	m	w	th	f	s	s	m	t	w	th	f	s			
	1	2	3	4>	5	6	7				{1}	2	3	4		
	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
	22	23>	[24]	{25}	[26]	[27]	28	19	{20}	21	22	23	24	25		
	29	[30]	[31]					26	27	28	29>	30	31			
14> PK-12 Early Rel. Day {17} President's Day - NS <18> Staff PL - NS	FEBRUARY - 18 Days							MARCH - 21 Days							12> PK-12 Early Rel. & Staff PL	
	s	m	t	w	th	f	s	s	m	t	w	th	f	s		
							1							1		
	2	3	4	5	6	7	8	2	3	4	5	6	7	8		
	9	10	11	12	13	14>	15	9	10	11	12>	13	14	15		
	16	{17}	<18>	19	20	21	22	16	17	18	19	20	21	22		
	23	24	25	26	27	28		23	24	25	26	27	28	29		
								30	31							
[14-17] Spring Vacation - NS {18} Good Friday - NS 30> PK-12 Early Rel. & Staff PL	APRIL - 17 Days							MAY - 21 Days							21> PK-12 Early Release & Staff PL {26} Memorial Day Observed - NS	
	s	m	t	w	th	f	s	s	m	t	w	th	f	s		
			1	2	3	4	5					1	2	3		
	6	7	8	9	10	11	12	4	5	6	7	8	9	10		
	13	[14]	[15]	[16]	[17]	{18}	19	11	12	13	14	15	16	17		
	20	21	22	23	24	25	26	18	19	20	21>	22	23	24		
	27	28	29	30>				25	[26]	27	28	29	30	31		
"12" - 181st Student Day *18* - 185th Day - Graduation {19} - Juneteenth - NS	JUNE - 9 Days							Code for PL Days							Staff PL Half Days & Early Release Days with Lunch	
	s	m	t	w	th	f	s	Elem Conf & Gr 6-12 HalfDay PL								
	1	2	3	4	5	6	7	Full Day PL							September 25	
	8	9	10	11	"12"	13	14	August 27							October 30	
	15	16	17	*18*	{19}	20	21	August 28							December 5	
	22	23	24	25	26	27	28	August 29							January 29	
	29	30						October 15							March 12	
								November 5							April 30	
								February 18							May 21	

Lunch will be served on all Early Release Days

Approved:

Draft - 01-22-24

First Day of School: September 3, 2023

181st Student Day: June 12, 2025

Firm Graduation Date: June 18, 2025



# DRAFT - #2 (waive BOE Policy #6111)

## Enfield Public Schools 2024/2025 School Calendar

Website: [www.enfieldschools.org](http://www.enfieldschools.org)

School Information Line - 860-253-5170

	AUGUST - 4 Days							SEPTEMBER - 20 Days							
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
<20, 21 & 22> Staff PL - NS 23 & 26 - NS *27* First Day of School	4	5	6	7	8	9	10	1	{2}	3	4	5	6	7	{2} Labor Day - NS 25> PK-12 Early Rel. & Staff PL
	11	12	13	14	15	16	17	8	9	10	11	12	13	14	
	18	19	<20>	<21>	<22>	23	24	15	16	17	18	19	20	21	
	25	26	*27*	28	29	30	31	22	23	24	25>	26	27	28	
								29	30						
	OCTOBER - 21 Days							NOVEMBER - 17 Days							
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
{14} Columbus Day - NS <15> Staff PL - NS 30> PK-12 Early Rel/PK-5 Staff PL JFK & EHS Afternoon Conf.	6	7	8	9	10	11	12	3	4	<5>	6	7	8	9	<5> Election Day & Staff PL - NS 7 JFK Evening Conf.
	13	{14}	<15>	16	17	18	19	10	{11}	12	13>	14	15	16	{11} Veteran's Day Observed - NS
	20	21	22	23	24	25	26	17	18>	19	20	21	22	23	13> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf.
	27	28	29	30>	31			24	25	26	27>	[28]	[29]	30	14 EHS Evening Conf.
															18> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf.
															27> PK-12 Early Rel. Day
															[28 - 29] Thanksgiving Break - NS
	DECEMBER - 16 Days							JANUARY - 21 Days							
	s	m	w	th	f	s	s	m	t	w	th	f	s		
4> PK-12 Early Rel. & Staff PL 23> PK-12 Early Rel. Day [24] Winter Vacation - NS [25] Christmas Day - NS [26-31] Winter Vac. - NS	1	2	3	4>	5	6	7	5	6	7	{1}	2	3	4	{1} New Years Day - NS
	8	9	10	11	12	13	14	12	13	14	15	16	17	18	{20} MLK Day - NS
	15	16	17	18	19	20	21	19	{20}	21	22	23	24	25	29> PK-12 Early Rel. & Staff PL
	22	23>	[24]	{25}	[26]	[27]	28	26	27	28	29>	30	31		
	29	[30]	[31]												
	FEBRUARY - 18 Days							MARCH - 21 Days							
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
14> PK-12 Early Rel. Day {17} President's Day - NS <18> Staff PL - NS	2	3	4	5	6	7	8	2	3	4	5	6	7	8	12> PK-12 Early Rel. & Staff PL
	9	10	11	12	13	14>	15	9	10	11	12>	13	14	15	
	16	{17}	<18>	19	20	21	22	16	17	18	19	20	21	22	
	23	24	25	26	27	28		23	24	25	26	27	28	29	
								30	31						
	APRIL - 17 Days							MAY - 21 Days							
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
[14-17] Spring Vacation - NS {18} Good Friday - NS 30> PK-12 Early Rel. & Staff PL	6	7	8	9	10	11	12	4	5	6	7	8	9	10	21> PK-12 Early Release & Staff PL {26} Memorial Day Observed - NS
	13	[14]	[15]	[16]	[17]	{18}	19	11	12	13	14	15	16	17	
	20	21	22	23	24	25	26	18	19	20	21>	22	23	24	
	27	28	29	30>				25	[26]	27	28	29	30	31	
	JUNE - 5 Days							Code for PL Days							
	s	m	t	w	th	f	s	Elem Conf & Gr 6-12 HalfDay PL							
"6" - 181st Student Day *12* - 185th Day - Graduation {19} - Juneteenth - NS	1	2	3	4	5	"6"	7	Full Day PL							Staff PL Half Days & Early Release Days with Lunch
	8	9	10	11	*12*	13	14	August 20							September 25
	15	16	17	18	{19}	20	21	August 21							October 30
	22	23	24	25	26	27	28	August 22							December 5
	29	30						October 15							January 29
								November 5							March 12
								February 18							April 30
															May 21

Lunch will be served on all Early Release Days

Approved:

Draft - 02-08-24

First Day of School: August 27, 2023

181st Student Day: June 6, 2025

Firm Graduation Date: June 12, 2025



# DRAFT - #3 (waive BOE Policy #6111)

## Enfield Public Schools 2024/2025 School Calendar

Website: [www.enfieldschools.org](http://www.enfieldschools.org)

School Information Line - 860-253-5170

<26, 27, & 28> Staff PL - NS *29* First Day of School	<b>AUGUST - 2 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 <26> <27> <28> *29* 30 31							<b>SEPTEMBER - 20 Days</b> s m t w th f s 1 {2} 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25> 26 27 28 29 30							{2} Labor Day - NS 25> PK-12 Early Rel. & Staff PL
	{14} Columbus Day - NS <15> Staff PL - NS 30> PK-12 Early Rel/PK-5 Staff PL JFK & EHS Afternoon Conf.	<b>OCTOBER - 21 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12 13 {14} <15> 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30> 31							<b>NOVEMBER - 17 Days</b> s m t w th f s 1 2 3 4 <5> 6 7 8 9 10 [11] 12 13> 14 15 16 17 18> 19 20 21 22 23 24 25 26 27> [28] [29] 30						
4> PK-12 Early Rel. & Staff PL 23> PK-12 Early Rel. Day [24] Winter Vac. - NS {25} Christmas Day - NS [26-31] Winter Vac. - NS		<b>DECEMBER - 16 Days</b> s m t w th f s 1 2 3 4> 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23> [24] {25} [26] [27] 28 29 [30] [31]							<b>JANUARY - 21 Days</b> s m t w th f s {1} 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 {20} 21 22 23 24 25 26 27 28 29> 30 31						
	14> PK-12 Early Rel. Day {17} President's Day - NS <18> Staff PL - NS	<b>FEBRUARY - 18 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12 13 14> 15 16 {17} <18> 19 20 21 22 23 24 25 26 27 28							<b>MARCH - 21 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12> 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						
[14-17] Spring Vacation - NS {18} Good Friday - NS 30> PK-12 Early Rel. & Staff PL		<b>APRIL - 18 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12 13 [14] [15] [16] [17] {18} 19 20 21 22 23 24 25 26 27 28 29 30>							<b>MAY - 21 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21> 22 23 24 25 [26] 27 28 29 30 31						
	"9" - 181st Student Day *13* - 185th Day - Graduation {19} - Juneteenth - NS	<b>JUNE - 6 Days</b> s m t w th f s 1 2 3 4 5 6 7 8 "9" 10 11 12 *13* 14 15 16 17 18 {19} 20 21 22 23 24 25 26 27 28 29 30							<b>Code for PL Days</b> <b>Elem Conf &amp; Gr 6-12 HalfDay PL</b> Full Day PL August 26 August 27 August 28 October 15 November 5 February 18						

Lunch will be served on all Early Release Days

Approved:

Draft - 02-08-24

First Day of School: August 27, 2023

181st Student Day: June 9, 2025

Firm Graduation Date: June 13, 2025



# DRAFT - #4 (waive BOE Policy #6111)

## Enfield Public Schools 2024/2025 School Calendar

Website: [www.enfieldschools.org](http://www.enfieldschools.org)

School Information Line - 860-253-5170

	AUGUST - 4 Days							SEPTEMBER - 20 Days							
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
<20, 21 & 22> Staff PL - NS 23 & 26 - NS *27* First Day of School	4	5	6	7	8	9	10	1	{2}	3	4	5	6	7	{2} Labor Day - NS 25> PK-12 Early Rel. & Staff PL
	11	12	13	14	15	16	17	8	9	10	11	12	13	14	
	18	19	<20>	<21>	<22>	23	24	15	16	17	18	19	20	21	
	25	26	*27*	28	29	30	31	22	23	24	25>	26	27	28	
								29	30						
{14} Columbus Day - NS <15> Staff PL - NS 30> PK-12 Early Rel/PK-5 Staff PL JFK & EHS Afternoon Conf.	OCTOBER - 21 Days							NOVEMBER - 17 Days							<5> Election Day & Staff PL - NS 7 JFK Evening Conf. {11} Veteran's Day Observed - NS 13> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf. 14 EHS Evening Conf. 18> PK-12 Early Rel/6-12 Staff PL Elem. Afternoon & Eve. Conf. 27> PK-12 Early Rel. Day [28 - 29] Thanksgiving Break - NS
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
	6	7	8	9	10	11	12	3	4	<5>	6	7	8	9	
	13	{14}	<15>	16	17	18	19	10	{11}	12	13>	14	15	16	
	20	21	22	23	24	25	26	17	18>	19	20	21	22	23	
	27	28	29	30>	31			24	25	26	27>	[28]	[29]	30	
4> PK-12 Early Rel. & Staff PL [23 & 24] Winter Vac. - NS {25} Christmas - NS [26 - 31] Winter Vacation - NS	DECEMBER - 15 Days							JANUARY - 21 Days							{1} New Years Day - NS {20} MLK Day - NS 29> PK-12 Early Rel. & Staff PL
	s	m	w	th	f	s	s	m	t	w	th	f	s		
	1	2	3	4>	5	6	7	5	6	7	8	9	10	11	
	8	9	10	11	12	13	14	12	13	14	15	16	17	18	
	15	16	17	18	19	20	21	19	{20}	21	22	23	24	25	
	22	[23]	[24]	{25}	[26]	[27]	28	26	27	28	29>	30	31		
	29	[30]	[31]												
14> PK-12 Early Rel. Day {17} President's Day - NS <18> Staff PL - NS	FEBRUARY - 18 Days							MARCH - 21 Days							12> PK-12 Early Rel. & Staff PL
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
	2	3	4	5	6	7	8	2	3	4	5	6	7	8	
	9	10	11	12	13	14>	15	9	10	11	12>	13	14	15	
	16	{17}	<18>	19	20	21	22	16	17	18	19	20	21	22	
	23	24	25	26	27	28		23	24	25	26	27	28	29	
								30	31						
{14-17} Spring Vacation - NS {18} Good Friday - NS 30> PK-12 Early Rel. & Staff PL	APRIL - 17 Days							MAY - 21 Days							21> PK-12 Early Release & Staff PL {26} Memorial Day Observed - NS
	s	m	t	w	th	f	s	s	m	t	w	th	f	s	
	6	7	8	9	10	11	12	4	5	6	7	8	9	10	
	13	[14]	[15]	[16]	[17]	{18}	19	11	12	13	14	15	16	17	
	20	21	22	23	24	25	26	18	19	20	21>	22	23	24	
	27	28	29	30>				25	[26]	27	28	29	30	31	
"9" - 181st Student Day *13* - 185th Day - Graduation {19} - Juneteenth - NS	JUNE - 6 Days							Code for PL Days							Staff PL Half Days & Early Release Days with Lunch
	s	m	t	w	th	f	s	Elem Conf & Gr 6-12 HalfDay PL							
	1	2	3	4	5	6	7	Full Day PL							September 25
	8	"9"	10	11	12	*13*	14	August 20							October 30
	15	16	17	18	{19}	20	21	August 21							December 5
	22	23	24	25	26	27	28	August 22							January 29
	29	30						October 15							March 12
								November 5							April 30
								February 18							May 21

Lunch will be served on all Early Release Days

Approved:

Draft - 02-14-24

First Day of School: August 27, 2023

181st Student Day: June 9, 2025

Firm Graduation Date: June 13, 2025





**ENFIELD PUBLIC SCHOOLS - SCHOOL HOURS - 2024-2025**

Grade Level	Regular Hours	Two Hour Delay	Three Hour Delay	Early Release with Lunch	Emergency Closures Without Lunch and No Out of Town Bus
EPS Integrated Pre K - AM	8:20 - 10:55	Cancelled	Cancelled	8:20 - 10:55	Cancelled
EPS Integrated Pre K - PM	12:15 - 2:46	12:15 - 2:46	Cancelled	Cancelled	Cancelled
EPS PK STEAM Academy	8:20 - 2:46	10:20 - 2:46	Cancelled	8:20 - 12:30	Cancelled
Head Start -Part Day Program	8:00 - 11:30	Cancelled	Cancelled	8:00 - 11:30	Cancelled
Head Start - Extended Day	8:00 - 4:00	10:00 - 4:00	Cancelled	8:00 - 12:30	Cancelled
Head Start - Full Day Program	8:30 - 3:30	10:30 - 3:30	Cancelled	8:30 - 12:30	Cancelled
Primary (K-2)	8:55 - 3:21	10:55 - 3:21	11:55 - 3:21	8:55 - 1:50	8:55-11:50
Intermediate (3-5)	8:40 - 3:06	10:40 - 3:06	11:40 - 3:06	8:40 - 1:35	8:40 - 11:35
Middle School (6-8)	7:48 - 2:36	9:48 - 2:36	10:48 - 2:36	7:48 - 1:00	7:48 - 11:00
High School (9-12)	7:26 - 2:02	9:26 - 2:02	10:26 - 2:02	7:26 - 12:20	7:26 - 10:20
Eagle Academy	7:30 - 1:30	9:30 - 1:30	10:30 - 1:30	7:30 -12:00	7:30 - 10:30
Enfield Transitional Learning Academy	8:30 - 2:00	10:30 - 2:00	11:30 - 2:00	8:30 - 12:00	8:30 - 10:30

The last two days of school will be Early Release Days with lunch for Grades PK-8.

**BOARD OF EDUCATIO  
SPECIAL MEETING MINUTES  
FEBRUARY 14, 2024**

A special meeting of the Enfield Board of Education was held in Council Chambers on February 14, 2024.

- 1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Chairwoman Riley.
- 2. **INVOCATION OR MOMENT OF SILENCE:** Philip Kober
- 3. **PLEDGE OF ALLEGIANCE:** Philip Kober
- 4. **FIRE EVACUATION ANNOUNCEMENT:**
- 5. **ROLL CALL:**

**MEMBERS PRESENT:** Jean Acree, Dr. Gerald Calnen, Janet Cushman, Philip Kober, Scott Ryder, Tina LeBlanc, Amanda Pickett, and Charlotte Riley

**MEMBERS ABSENT:** Peter Jonaitis

**ALSO PRESENT:** Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; Student Representatives Alicia Lizotte and Isabella Dinnald

- 6. **BOARD GUEST(S)** - None
- 7. **SUPERINTENDENT'S REPORT**

**a. Student Representative Update -**

Student Representative Isabella Dinnald reported that EHS students can sign up for courses for next year. Spring sports season has started. Tomorrow we will have our Blues and Beyond Performance at an assembly for Juniors and Seniors. EHS will hold a blood drive on February 29<sup>th</sup>. Students can earn a cord for graduation if you donate three or more times. We will celebrate Black History Month during February 27<sup>th</sup> through 29<sup>th</sup> with a symposium. She extended a special thank you to the EHS custodial staff with the recycling efforts being done.

Student Representative Alicia Lizotte reported EHS is offering a free grant recovery program for students starting on February 22<sup>nd</sup> through June 6<sup>th</sup> for students to improve their math grades. The student council will hold a student vs. faculty Basketball game in March. EHS held a Dunkin sponsored pep rally where UCONN Basketball Player Paige Becker visited us. Students received donuts and gift cards. We were able to showcase our Unified Sports Team and Buzz Robotics Team. She thanked the PE staff and Athletic Director for arranging this. Our Unified Sports Team was able to attend the CAS Youth Leadership Summit at Asnuntuck Community College.

Chairwoman Riley asked for a clarifying date for the Blood Drive. Student Representative Alicia Lizotte stated it is being held this month on February 29<sup>th</sup>.

**b. Staff PL Days & Presidents Day - as presented**

**c. EPS Update**

Mr. Drezek reminded Board members at the last meeting we waived Policy #6111 Calendar(s) so I could present you with additional draft calendars for the 2024-25 School Year. He distributed four (4) Draft calendars as requested by Chairwoman Riley for your consideration. This is not on your agenda tonight for Board action.

Mr. Drezek added that both he and Mr. Longey met with our Registrars of Voters today, Mr. Fiore and Mr. Kienzler. This year, April 2<sup>nd</sup> is primary day in Connecticut. This is also a school day. Typically on Election Day, we will not hold school. We have held school in the past on primary days, but they were only for one party. This year's primary will be for both the Democrat and Republican parties. We will need to consider this particular date especially for the elementary schools which are also voting locations. We have concerns with traffic flow and safely running our schools while the public is voting at some of our schools. We will invite our Registrar of Voters to attend a meeting in February. The Board has the ability to waive the 181<sup>st</sup> day of school. Contractually students only need to attend school for 180 days. The Board has waived the 181<sup>st</sup> day of school previously. He wanted to inform the Board of this situation about the April 2<sup>nd</sup> primary day. He also wanted to give families as much information now as possible. Both Mr. Fiore and Mr. Kienzler will provide the Board with additional information at our February 27<sup>th</sup> meeting.

#### **d. Superintendent's 2024-25 Budget Presentation**

Mr. Drezek reported that this budget will look different. He will present a 2024-25 District Needs Budget or strategic support plan as of today. As the Board is aware, a lot occurs during February through May after our budget is adopted. There are a lot of fiscal resources that we no longer have. Both the Board and Town Council will make the decision about the needs of our community and moving forward.

Mr. Drezek added it is important to know who we are. He thanked Dr. Wiley for her help with this presentation. He showed programs the Board currently supports. He reviewed our 2024-25 District Needs that will be impacted by our increasing needs, grant funding reductions and legislative impacts. He reviewed our past and current: high needs, reduced lunch needs, 504/Special Education needs, and English Language Learner needs. He reviewed our fiscal cliff – where the funding went: Coronavirus Relief Funds, ESSER/ESSER II Funds and ARP ESSER Funds. All these funds are governed by the State, and we needed to submit a plan on how we would use these funds.

Mr. Drezek reviewed how we spent our Coronavirus Relief Funds by allowing staff to return to school, COVID Supplies, Tents and SPED. These Coronavirus funds (\$995,687) were received on March 1, 2020 and ended on October 31, 2021.

Mr. Drezek reviewed how we spent our ESSER funds (\$729,380) to purchase iPads, PPE Tents and Technology Support were received on March 13, 2020 and ended on September 30, 2022.

Mr. Drezek reviewed how we spent our ESSER II funds (\$3,215,095) to hire Behavior Technicians, Social Workers, supplies and iPads/Technology Support were received on January 5, 2021 and ended on September 30, 2023.

Mr. Drezek reviewed how we spent our APR ESSER funds (\$7,225,723) to hire Behavior Technicians, Social Workers, Security, STOWE Classrooms, School Repairs – Construction Projects, Transportation and IT Support and Supplies were received on July 1, 2020 and ended on September 30, 2024.

Mr. Drezek reviewed in detail other significant impacts that need to be considered: Excess Cost Calculations, Alliance Grant and Magnet School Tuition. We need to submit a budget by March 1<sup>st</sup>. The Town does not know what the State will allocate us. The system is backwards.

Mr. Drezek stated we started our District needs budget in September - \$12.67%. We reduced this percentage by 3.99% with administrative reductions - 8.68% or \$6,589,527 Budget Needs as of today. This budget does not cut any staff or services for our students. We still do not know what our insurance costs will be, State Budget, Retirements and Grants. He will testify tomorrow in Hartford. He will plead to the Appropriations Committee not to do this. This will

have a drastic impact on our community. He is working with our delegation, and anything is possible. We are members of CABE and have discussed this with them since October. He also speaks with CAPPS and is part of their Alliance Committee. The Chair of this committee is very supportive with rectifying this. There is hope but we will not know this answer until May. This is a fluid document, and we will continue to work with the Town Manager, Town Council and Board. We are all in this together. The commitment needs to come from the 20 of us. You will hear in the coming weeks the town's perspective plan for next year. The Town's revenue streams for funding has also ended. That is what happens when you receive an influx of federal stimulus funding. This is not just unique to Enfield. His recommendation is not the highest budget being presented. It is the perfect storm where our grants are ending but our costs are increasing. Our most vulnerable student costs have increased by over 25% for our Special Education students. We need to pay for these students and any cuts will need to come from somewhere else.

Mr. Drezek stated Chairwoman Riley would like to hold a special meeting next week where we can address questions. Please submit your budget questions to the chair. He will try to address all your questions with the understanding it is still February, and he might not have all the answers. Mr. Longey distributed budget books and calendars. We will also send the budget book electronically to you. When you look at the FTE counts, please do not think that we hired 100 new staff members. The increase in FTE's were funded by other grant funding streams that are no longer available. These staff members have been here for the last 4 years, and this is how we paid for them. He needed to include them in the FTE's, so we do not decrease any student services or programs for our kids.

Chairwoman Riley asked Board members to send her your questions by February 21<sup>st</sup> or before this date. They will be addressed at our Special Meeting on February 22<sup>nd</sup>.

## **8. AUDIENCES**

Chairwoman Riley read a prepared statement regarding audience participation. We will allow 4 minutes for each audience member to speak.

Zach Zannoni, Howard Street – Mr. Zannoni stated PFLAG in Enfield is offering 2 \$1,000 dollar scholarships for all Enfield students in the mission of advocacy. This scholarship is not just for the LGBTQ community. This scholarship opportunity will close on March 6<sup>th</sup>. You can apply at pflagenfield.org for the Lily Gory Scholarship. He urged students to apply for this scholarship. This money can go a long way in challenging financial times. Thank you.

Lillian Camiere, Abbe Road – Ms. Camiere stated she is an Enfield student that attends Suffield Vo-Ag. She is also the Connecticut State FFA Parliamentarian. She shared some of the wonderful experiences and opportunities she has participated in the past 4 years as a student in the Suffield Vo-Ag program. She has created many lifelong connections and has developed into who she is now. She thanked the Board for providing her with the option to attend and hopes to become an Agri-Science Teacher. Thank you.

Maureen Griffin, Abbe Road – Mrs. Griffin thanked Mr. Drezek for the sobering presentation and the needs of our school and the upcoming cliff. She encourages the Board and Town council not be pennywise and pound foolish. We must provide our Special Education Students with the services they need. We also need to support all our other kids that come from many different backgrounds and also have needs also. They all need our resources and an atmosphere where they can succeed. We need our social workers.

## **9. BOARD MEMBER COMMENTS**

Mr. Ryder stated with the 2 snow days we have had, our last day of school now falls Wednesday, June 12<sup>th</sup>. The last day of school is subject to change so please adjust your

calendar that you received in the beginning of school. The graduation date is firm and will not change. EHS students will graduate on Friday, June 14<sup>th</sup>. He will update the enfieldpto.com calendar websites to reflect the new last day of school.

Mr. Ryder updated the Board with happenings at Eli Whitney School: Cereal Box Donations, Memorial & Whitney will build creatures at EHS, Whitney will celebrate Leap Day Read-a-thon, Family Engagement Night & upcoming fundraisers for Wolfpack, Monster Truck Jam, Calendar Raffle Sheets, Sonny's Place and Yard Goats.

Mr. Ryder added the Enfield Invention Convention will be held on Saturday, March 2<sup>nd</sup> at JFK. The Lunch Link is back for our Winter Vacation Break. Students can receive lunches during February 16<sup>th</sup> through February 20<sup>th</sup> at Enfield Loaves & Fishes located at 96 Alden Avenue. We thank our friends at Loaves & Fishes for providing food to our students.

Mrs. Cushman expressed her thanks to Sherri Winans, Mary Almedia and Dr. Kerry Willey for the Internet Safety night at JFK last week. Also attending was CT Trouper First Class James White who is the statewide coordinator for DARE. Officer White provided a lot of valuable information for parents and caregivers along with exceptional resources: commonsensemedia.org and the blog of bark.us.

Mrs. Cushman also shared Screenagers Save the Date flyer which is a 3-part film series that is sponsored by the ETC Mental Health & Wellness Coalition. Part #1 will be held on March 5<sup>th</sup> from 6-8 PM at the Central Library; Part #2 will be held on March 19<sup>th</sup> from 6-8 PM at JFK Middle School and Part #3 will be held on April 2<sup>nd</sup> from 6-8 PM at EHS. She hopes parents will also take advantage of this workshop opportunity.

Mr. Kober attended the STOWE Apple School Celebration as a parent. He was excited to see everything they are offering our students including technology they are using in the classrooms. He also attended the CABE Legislative Breakfast where budget and unfunded mandates were discussed. It is reassuring that Enfield is not alone and other districts across the State are dealing with the same concerns. The State Department of Education has become more involved with curriculum updates and policies required for schools. We are seeing a shift with reading and math and other requirements that were historically done at the local level that are now being done by the State.

Mr. Kober requested via Chairwoman Riley to the Superintendent, he is still looking for enrollment numbers and metrics. He would like an update for our next meeting since we will be discussing the budget.

Mr. Kober added the Board represents the public and his personal goal is efficiencies and responsiveness. We will be discussing the budget and difficult decisions will need to be made. He would love to hear from the public about your comments and concerns. You can attend our meetings or e-mail us.

Mrs. Pickett agrees with Mr. Kober and your feedback is important to us along with transparency and it is important to understand our needs. It is also important to remember the data presentation we have received previously. Hard decisions will need to be made.

Mrs. Pickett added we knew Covid funds would run out. We have huge needs in our district and not just Special Education needs. We need to include Tier I student needs. What is needed to sustain our current needs? What kind of cuts or scheduling changes may be needed? There are many complicated areas around the budget that need to be considered like the State budget and grants. There are many other things occurring like our roofs and school modernization plans in our town.

Mrs. Pickett added this is Black History month. She has seen this in the school newsletters.

What are our next steps with family and community engagement?

Mrs. Pickett requested via Chairwoman Riley to the Superintendent about the kindergarten age entrance changes and consistency being used with rubrics across our schools and how will this impact STOWE.

Mrs. Pickett thanked Chairwoman Riley for her support with EHS arrival and dismissal times and student safety. She also thanked Mr. Drezek for sharing the MOU with the EPD. She feels any data we collect about our SRO's in our schools would be helpful to share when it comes to safety for our students. She is disappointed that it is taking so long to get immediate action on Enfield Street with signs.

Mrs. Pickett thanked PFLAG for their generous scholarship opportunities for our students. PFLAG is an amazing resource for our community. Agri-Science is very important. She thanked Lily for talking about Suffield Vo-Ag program. She hopes she will come back to us when she is a teacher.

Mrs. Pickett asked Mrs. Cushman about the resources Officer White recommended. It would be nice to see if these resources align with ours.

Mrs. Pickett agrees with Mr. Kober about the unfunded mandates related to curriculum coming from the State. She is wondering if one of them will be for reading and this is something we have been discussing about our K-5 reading program at Curriculum meetings.

Mrs. Pickett thanked Mr. Drezek for the draft calendars. She also attended the STOWE event. It was amazing and she is extremely proud of the work we are doing there.

Mrs. Pickett provided an update about happenings at Stowe – Roar Assembly, Math Family Extravaganza Night & Special Person Dance. She thanked the Parkman PTO for everything they are doing. The ETA is holding a raffle for scholarships. The State Department of Education is offering \$1,000 donor chose projects for teachers to apply. Some of our teachers have received them. No teacher should need to apply for a grant for supplies for their classrooms. She hopes this additional funding goes a long way. Happy Black History month.

Dr. Calnen is also concerned with the increase of 25% of special education student needs and their mental health concerns will also need to be addressed. We need our Behavior Technicians, Counselors and Social Workers as mentioned by Mrs. Griffin.

Dr. Calnen also attended the ceremony at STOWE. Apple Distinguished School Awards only awards a select few schools this prestigious recognition. This is such a great honor. Technology can be very beneficial to childhood education and development. Congratulation to everyone at STOWE.

Dr. Calnen stated KITE recognized Amy Witbro about her retirement. He thanked her for her service and contribution to our district. He provided an update about KITE's 3 to 3 Committee, Enfield Family Resource Center, survey results and Hazardville Memorial's instructional play workshop and pilot program.

Mrs. Acree provided an update about happenings at Prudence Crandall and discounted tickets are available for the Springfield Thunderbirds vs. Hartford Wolfpack Hockey game. Mr. Duperre also thanked Ms. Almeida, Ms. Winans and Dr. Willey for coordinating with CT State First Class Trouper James White for the parent presentation. They are still collecting shoes. Spring picture day is coming up in March.

Mrs. Acree also attended Crandall's Literacy/Numeracy night, STOWE's Apple Celebration and attended the Enfield Public Library's Black History Month presentation. She enjoyed each of

these events.

Mrs. LeBlanc wished everyone a Happy Valentine's Day. The Enfield Instrumental Music Association announced that the EHS music students will perform at the upcoming Springfield Thunderbirds Hockey Game. They will hold a fundraiser event at Red Robin in April, and they will hold their annual golf tournament at Grasmere's in May 5.

Mrs. LeBlanc mentioned at our last meeting about student involvement at the Enfield Senior Center. Mr. Senez will help the Enfield seniors at the senior center with technology. Mr. Scioscio will have his honors arts and community coursework showcase their artwork at the senior center. They will coordinate when they can have students travel to the senior center.

Mrs. LeBlanc recognized Enfield residents Paul, Essie & their son Pauley Robeson as part of Black History month. They lived on Enfield Street and there was a picture of them from 1944 posted on FaceBook. She urged everyone to look into their story and see how they ended up in Enfield. She loves learning about our community and community members.

Mrs. LeBlanc thanked Mrs. Cushman for discussing the impact of social media on our youth. This has such an impact on our kids. Social media has a huge impact on our youth's mental health by what they see. When we were in school, we didn't know if we weren't invited to something. Now our youth know what is happening 24/7. Adults could also benefit from this training.

Mrs. LeBlanc spoke about negative Facebook forums where middle aged people are posting negative comments about our kids, gender identities, LGBTQ plus community, assignments, and PJ Day. Their obsession is real and extremely disturbing. Where do we draw the line with their negative comments and requests?

Mrs. LeBlanc added Mr. Ryder got involved with PJ Day when one of our teacher's child was battling cancer. With his help, we have raised over \$48K for cancer research for kids by bringing our community together and by raising money for CCMC. We have lost EPS kids and staff to cancer. Mental health is important. These forums will divide and hurt us by visiting them. She is drawing a line when they are insinuating that PJ Day is something more than what it is. We have all lost someone to cancer and this stays with you. All we want to do is help. We are doing amazing things in our school and community. These forums have things posted with stuff they know nothing about.

Mrs. LeBlanc attending the EHS pep rally with Paige Becker. Everyone was excited to be there. Even Ms. Becker commented on this. Our students all came together. People are attacking our school system on a daily basis. What they are saying is wrong and inaccurate. Chairwoman Riley recently spent time at Hazardville Memorial with the kindergarteners. There are so many great things going on in our schools. Please do not attack our kids and community. This is a good school district.

Mrs. LeBlanc thanked Mr. Drezek for his budget presentation. We all knew the funding was ending. She appreciated seeing how the Covid funds were spent. She also wished Mr. Ryder happy birthday.

Mrs. Acree thanked Mrs. Griffin for her support with our mental health concerns.

Chairwoman Riley stated the CABE Legislative Forum is tomorrow. She will also attend and has submitted a testimony for the Appropriation Committee Public Hearing. She included in her letter everything that was included in our budget including being short-changed on Alliance funding, increased number of students with special needs, fully funding our excess cost sharing grant, unfunded mandates, and she hopes this will help. She is sure Mr. Drezek will do a great job tomorrow. Our funding sources have ended along with some of our grants.

Our schools are in a tough spot and our kids need help. The legislature are proposing a budget that will cut funding from K-12 schools. We will hope for the best and expect the worst.

Chairwoman Riley attended Crandall's Literacy/Numeracy night as a parent. It was a great event. There were so many activities for us. We also had hot cocoa and we were able to wear our PJ's. Thank you for everyone that was involved with this amazing event. Prudence Crandall is an excellent school.

Chairwoman Riley stated our STOWE Early Learning Center was the only pre-school that was recognized by Apple across the country. They are using iPads to enhance learning. She loves this program, and the staff are amazing.

Chairwoman Riley also thanked those involved with the internet safety night presentation. This has such an impact on our kids by what they see on social media. It was such an interactive presentation. Officer White recommended several websites and she looked at them and they are legit. They are now planning a grade 5 presentation that should be just as great. Parents need to keep the lines of communication with their children open and discuss digital imprint and appropriate on-line behavior with them.

Chairwoman Riley added First Readers will hold their Trivia Night. We have great partners in our town like Enfield Produce & Deli. If you order from them, they will deliver it to Mount Carmel for our Trivia Night and First Readers will receive 10%.

Chairwoman Riley also shared information about the Instrumental Music Night fundraisers.

Mr. Ryder asked Mr. Drezek about our ESL students and are they expected to test along with students that have spoken English their entire lives. Is it a full year, or a year from the day they were enrolled? Mr. Drezek stated it is typically an academic year. If a student were enrolled in May it would be different.

10. **UNFINISHED BUSINESS:** - None

11. **NEW BUSINESS:**

a. **Policy Revisions – First Readings:**

Mrs. Pickett moved, seconded by Mrs. Acree that the Enfield Board of Education approves the first reading of Policy #9120 Officers of the Board of Education.

**Discussion:**

Mrs. Pickett stated she agrees with the changes that were made to be more gender neutral. She would like he/she changed to *they*.

Mrs. Pickett moved, seconded by Dr. Calnen to amend the policy to reflect changing he/she to *they*.

Mrs. Cushman added this was discussed at the Policy meeting and "such person" is singular and they is plural. To keep the wording consistent with a singular subject and pronoun would be cleaner.

A vote by **show-of-hands 4-4-0** on the amendment failed with Mr. Kober, Mrs. Acree, Mrs. Cushman and Chairwoman Riley in dissent.

A vote by **roll-call – 8-0-0** on the original motion passed unanimously.



Mrs. Pickett moved, seconded by Mr. Kober that the Enfield Board of Education approves the first reading of Policy #9132 Standing Committees

**Discussion:**

Dr. Calnen asked about the revised language being vague in the section pertaining to Quorum, in particular the second paragraph. What will constitute a quorum?

Mr. Kober stated a quorum is 2 members. We can add alternates if needed to get to the needed 2 members. For a committee of 2, the quorum has 2 members.

Mr. Ryder added 2 is defined if you could not attend, the chair could attend as an ex-officio member due to a committee member absence which would allow for a committee to still meet.

Mrs. Acree stated the Enfield Mental Health Committee is a special committee comprised of 2 members.

Mr. Ryder added it is rare when we have special committees. For clarification we could add or special committee.

Mr. Ryder moved, seconded by Mrs. Pickett to amend the policy to include *or special committee*.

Chairwoman Riley stated we have another amendment on the floor. For clarification we would add next to standing committee *or special committee*.

Mrs. Acree asked if an alternate is needed for a special committee? Mr. Ryder stated both you and Dr. Calnen are the standing members of this special committee. However, a meeting could still take place if one of you cannot attend. Chairwoman Riley would attend as an ex-officio member for all committees and can fill in for any member absence.

Chairwoman Riley added that we have defined how many members will be appointed to each committee.

Mr. Kober recommends making the change to *each standing committee of the board* and it could be universally applied to the entire paragraph.

Chairwoman Riley stated that will work. Both Mr. Ryder and Mrs. Pickett withdrew their amendment.

Mr. Kober moved, seconded by Mrs. LeBlanc to amend the policy under Quorum to reflect changing standing to each committee of the Board in each paragraph of this section.

A vote by **show-of-hands 8-0-0** on the amendment passed unanimously.

A vote by **roll-call – 8-0-0** on the main motion passed unanimously.

Mrs. Pickett moved, seconded by Mrs. LeBlanc that the Enfield Board of Education approves the first reading of Policy #9323 Construction of the Agenda

A vote by **roll-call – 8-0-0** passed unanimously.

Mrs. LeBlanc moved, seconded by Mrs. Pickett that the Enfield Board of Education approves the first reading of Policy #9325.43 Participation at Board Meeting by Remote Methods including a grammatical change.

**Discussion**

Mr. Ryder asked if the references in the policy are correct. Mrs. Cushman stated they are.

A vote by **roll-call – 8-0-0** passed unanimously.

**b. Appoint Joint Facilities BOE Elector:**

Mr. Ryder moved, seconded by Mr. Kober that the Enfield Board of Education appoints Joe Muller as the Board Joint Facilities Elector.

A vote by **roll-call – 8-0-0** passed unanimously.

**12. BOARD COMMITTEE REPORTS:**

Curriculum Committee: Mrs. Acree reported the Curriculum Committee will meet on February 15<sup>th</sup>.

Finance Committee: Mr. Kober reported the Finance Committee met on February 5<sup>th</sup>. We will review financial reports later on the agenda. Our next meeting will be held on March 4<sup>th</sup>.

Mr. Ryder added included in one of the policy revisions, we are changing the name of one of the committees.

Chairwoman Riley added we received an update from the MML investors regarding how they allocate funding for the TAG funding. They are looking to make some changes with some of the funding.

Mr. Kober added he will meet with Mrs. Cisneros about this and will report back to the Board with any additional updates. Dr. Calnen added this is something the Curriculum Committee would also like to provide input on how the TAG program is run.

Chairwoman Riley added she saw some of the questions and answers about the longevity for the investments. This is something we will need to discuss.

Policy Committee: Mrs. Cushman reported the Policy Committee will meet on February 20<sup>th</sup>.

Leadership – Chairwoman Riley reported Board Leadership met with Town Council Leadership and Board Leadership also met.

PK-5 School Modernization Committee – Chairwoman Riley asked for this committee to be removed from Committee Reports.

Joint Facility – Chairwoman Riley reported the Joint Facilities Committee did not meet because we did not have a quorum. Hopefully now with Mr. Mueller’s appointment, this will be rectified.

Mrs. LeBlanc added they have all committee members names so we will all receive meeting agendas. Mr. Ryder added the Joint Facilities Committee will meet on February 22<sup>nd</sup>.

JFK Building Committee – Mr. Ryder reported the JFK Building Committee will meet on February 15<sup>th</sup>.

Joint Security Committee – Mr. Ryder reported the Joint Security Committee will meet on February 23<sup>rd</sup>.

Enfield Mental Health Committee – Mrs. Acree reported that surveys were distributed to the

secondary principals and Dave White, our K-12 School Counseling Coordinator. The surveys will be collected, and we will review the results as our next step.

Mrs. Pickett asked about a timeline with the results. Mrs. Acree stated yes, there will be results.

Enfield Cultural Arts Commission – Mrs. LeBlanc does not have any updates to share.

**13. APPROVAL OF MINUTES**

Mr. Kober moved, seconded by Mrs. Pickett that the Regular Meeting Minutes of January 9, 2024, be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Ryder abstaining.

**14. APPROVAL OF ACCOUNTS AND PAYROLL**

**Month of January 2024**

Mr. Kober moved, seconded by Mr. Pickett that the Enfield Board of Education accepts the superintendent's certification for:

- The month of January 2024 the total expenditures amount to \$7,375,667.03, broken down between payroll totaling \$4,965,439.31 and other accounts totaling \$2,410,227.72 and;
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show of hands 8-0-0** passed unanimously.

Mr. Kober moved, seconded by Mrs. Pickett that the Enfield Board of Education accepts the superintendent's certification for:

- The month of January 2024 total Grant and Head Start expenditures amount to \$408,081.94 broken down between payroll totaling \$371,595.69 and other accounts totaling \$36,486.25 and
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show of hands 8-0-0** passed unanimously.

No Line Item Transfers.

**15. CORRESPONDENCE & COMMUNICATION**

Mr. Ryder stated Enfield Loaves & Fishes and the Enfield Food Shelf will offer their Lunch Link program during our February break at 96 Alden Avenue for and students that would like lunch.

**16. EXECUTIVE SESSION**

Mr. Ryder moved, seconded by Mrs. Pickett that the Enfield Board of Education enter into Executive Session for Matter(s) Related to School Security with the appropriate personnel.

A vote by roll-call – 8-0-0 passed unanimously.

Mr. Drezek, and Mr. Longey joined the Board in Executive Session at 8:52 PM.

No Board action occurred while in Executive Session.

**RETURN TO OPEN SESSION:**

The Board returned to open session at 10:06 PM.

**17. ADJOURNMENT**

Mrs. Pickett moved, seconded by Mr. Kober to adjourn the Special Meeting of February 14, 2024.

All ayes, motion passed unanimously. Meeting stood adjourned at 10:07 PM.

Scott Ryder  
Secretary  
Board of Education

Respectfully Submitted,  
Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
FEBRUARY 22, 2024**

A special meeting of the Enfield Board of Education was held on February 22, 2024, in the Scitico Room located at 820 Enfield Street, Enfield.

1. **CALL TO ORDER:** The meeting was called to order at 7:01 PM by Charlotte Riley.
2. **PLEDE OF ALLEGIANCE:** Charlotte Riley
3. **FIRE EVACUATION ANNOUNCEMENT:** Charlotte Riley
4. **ROLL CALL:**

**MEMBERS PRESENT:** Jean Acree, Dr. Gerald Calnen, Janet Cushman, Philip Kober, Amanda Pickett, Scott Ryder and Charlotte Riley

**MEMBERS ABSENT:** Peter Jonaitis & Tina LeBlanc

**ALSO PRESENT:** Mr. Christopher Drezek, Superintendent & Mr. Andrew Longey, Assistant Superintendent

5. **FY2024-25 BUDGET DISCUSSION**

Mr. Drezek and Mr. Longey addressed Board members questions pertaining to the FY2024-25 Budget.

6. **ADJOURNMENT**

Mr. Kober moved, seconded by Mrs. Pickett to adjourn the Special Meeting of February 22, 2024.

All ayes, motion passed unanimously. Meeting stood adjourned at 8:55 PM.

Scott Ryder  
Secretary  
Board of Education

Respectfully Submitted,

Andrew B. Longey, Recording Secretary